

REVOLUTION ACADEMY



Parent/Student Handbook

2026-2027

Approved 7.21.2026

Revolution Academy will develop productive citizens who are prepared for a lifetime of achievement by using a challenging, classical academic program, meaningful parental partnerships, character education, and an emphasis on student responsibility.

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Introduction

The Revolution Academy Parent/Student handbook summarizes policies, school philosophies, beliefs, and guidelines applicable to all families. Please review the handbook carefully. If you have any questions not addressed in the Parent/Student handbook, please consult the school administration.

The handbook is intended as a guide to Revolution Academy's policies and procedures. Revolution Academy reserves the right to alter, modify, amend, delete and/or supplement any policy or procedure when necessary.

Board of Directors

The volunteer Board of Directors governs the school and is ultimately responsible to the Office of Charter Schools, the Charter School Review Board and State Board of Education for the sound, responsible operations of Revolution Academy. The board holds monthly meetings, usually on the third Thursday of the month. All board meetings are open to the public. Regular board meetings have a time set aside for public comments.

Name	Role	Email
Houston Core	Chairman	hcore@rarhinosk12.com
Jon Kreider	Vice-Chairman	jkreider@rarhinosk12.com
Lisa Walker	Secretary	lwalker@rarhinosk12.com
Gabe Neeriemer	Treasurer	gneeriemer@rarhinosk12.com
David Crockett	Board Member	dcrockett@rarhinosk12.com
Jon Brewer	Board Member	jbrewer@rarhinosk12.com
John Nosek	Ex-Officio Member	

Academic Program

School-Wide Goals

- Each student will obtain at least one year of growth each school year.
- Revolution Academy students enrolled for three or more years will be at or above grade level proficiency.
- RA students' overall proficiency, school-wide:

School Year	Overall Achievement
2023-2024	62.8%
2024-2025	67.2%
2025-2026	73.2%
2026-2027 (goal)	75.0%

- At least 90% of students will have a parent or guardian participate in the school community.
- Students will demonstrate responsibility for their behavior, and the school will have the following goals for repeated discipline referrals: 2026-2027 - <5%
- Each year, Revolution Academy will end each year with a surplus of at least 3% of revenue and will accumulate a fund balance of 60 days of expenses by year 5.

Effective Schools Characteristics

Revolution Academy will use the results of Effective Schools Research to guide the school's program and policy choices. The characteristics that impact student achievement directly will lay a foundation for the school's continuous development to help each student reach his or her full potential. The defining characteristics of an effective school that we will use are:

A Safe and Orderly Environment

Students will feel safe, welcome, and nurtured. Expectations will be clear and consequences for not meeting expectations will be consistent.

Focus on Achievement

High expectations are set for student behavior and performance. Staff, parents, and students are committed to helping students reach those expectations.

Focused Curriculum

The educational program offers a strong base of content which is sequenced to provide a solid background of knowledge.

Strong Instructional Leadership

The principal is the educational leader of the school. He or she guides the teams of teachers in implementing the school's mission and vision.

Time on Task

Students are given frequent, varied and meaningful learning opportunities. Distractions from activities that do not directly affect learning objectives are minimized.

Monitoring of Student Progress

The school is driven by student performance. Data is used to evaluate programs and guide instruction.

Parental Involvement

- As partners with the school, parents are welcomed and encouraged to be involved in many different capacities. Parents are expected to volunteer a minimum of 15 hours (each semester). Ways to volunteer: PTO, lunch parent, attend board meetings, take materials home from classroom teacher (cutting, stapling, etc.), bulletin boards, lunch help, sporting events (ticket collectors, concessions) field trips, etc.
- Attend at least one RA Board of Directors meeting each semester.
- Positively promote Revolution Academy in public.

Revolution Academy will operate on two campuses, the Lower School (K-7th grades) and Upper School (8th-11th grades).

Curriculum

Revolution Academy's academic curriculum will be built on the foundation of the Core Knowledge Sequence in grades K-8. Teachers will introduce a content-based, focused, and coherent curriculum that will expand the knowledge and understanding of students. The CK curriculum includes science, social studies, English, and the arts. In addition to the Core Knowledge sequence, teachers will implement the Core Knowledge Language Arts (CKLA), Shurley English, and the board approved math curriculum.

Revolution Academy's Upper School will be adapted to meet NCDPI (North Carolina Department of Public Instruction) graduation requirements.

Specials/Electives

All K-5 classes will attend one special each full school day: Art, Music, PE, Enrichment, World Cultures and Connections, Latin, or Library.

The Upper School will offer a broad spectrum of electives encompassing fine arts, CTE (Career & Technical Education), world language, physical/health education, and core content-area electives to expand subject-area content.

Operations

School Day

The Lower School (K-7th grades) academic school day will start at 8:00 a.m. and end at 3:00 p.m. All students must be in their classroom by 8:00 a.m. Students not in class at this time must be signed in by their parents in the front office and receive a tardy slip. Parents are expected to pick up their children no later than 3:40 p.m.

The Upper School (8th-11th grades) academic school day will start at 7:45 a.m. and end at 2:45 p.m. All students must be in their classroom by 7:45 a.m. Students not in class at this time must be signed in by their parents in the front office and receive a tardy slip. Parents are expected to pick up their children no later than 3:00 p.m.

After-School Care

On-site after-school care is available for Lower School students only through PACES. Parents should contact PACES directly to arrange care for their children. <http://www.pacesafterschool.com>.

Early Release Days

Lower School students will dismiss at 11:30 a.m. on early release days. Upper School students will dismiss at 11:15 a.m. on early release days.

Assemblies

The Lower School will hold assemblies each morning at 8:00 a.m. Parents and visitors are welcome to attend.

The Upper School holds assemblies each Monday at 9:15 a.m. Parents and visitors are invited to special assemblies.

Attendance

Daily attendance is essential for academic success. Students are expected to attend school daily. If a student needs to miss school, the absence may be excused if the absence has 1) been approved in advance or 2) falls into one of the excused absence categories. A parent note is required within three days of the student's return to school to be excused. Parent notes will excuse up to three days per semester; all others will be unexcused. After three consecutive days of absences due to sickness, a doctor's/medical provider's note will be required for absences to be excused. All notes for absences should be turned into the front office.

Examples of excused absences include:

- Illness
- Doctor's or Dentist's appointment
- Death in the family
- Absences that have been approved in advance
- Religious observations

Students who miss more than six days per semester (excused or unexcused), or 10 days total, will be considered excessively absent. The principal, or his/her designee, will work with the student and his or her parents to develop an improvement plan for the student's attendance. Students with excessive absences may be required to make up missed time. Excessive absences also put the student at risk of being retained in the current grade.

If a student will be tardy or absent, parents should notify the school office (office@rarhinosk12.com) as soon as possible.

Students who are absent for any reason will not be allowed to attend any school activities that same evening/weekend.

Arrivals

Lower and Upper School students may be dropped off at school as early as 7:20 am.

Lower School (K-7th grades)

Students arriving before 7:50 a.m. will report to the gym or designated flex location. All students will report to their classrooms at 7:50 a.m. Drivers should follow all traffic-related school policies and staff member instructions.

Upper School (8th-11th grades)

Students arriving before 7:45 a.m. will report to the gym. All students will report to their classrooms at 7:40 a.m.

Students with siblings at the Upper School must arrive at the Lower School campus NO LATER than 7:25 a.m. if you plan to utilize the bus transportation to the Upper School.

Late Arrivals

Parents of students arriving late to school must come into the office and sign their students in using the Ident-a-Kid system.

Tardiness

Students are expected to be at school on time. Tardiness disrupts classroom instruction and shows disrespect toward the teacher and other students.

Four or more tardies in one quarter will be considered excessive. Parents will be notified, and the principal or his/her designee will work with the student's parents to develop an improvement plan.

Early Dismissals

If a student needs to leave school before the end of the day, the parent must come into the school and sign the student out using the Ident-a-Kid system. Parents should notify teachers in advance when students need to leave school early.

Lower School (K-7th grades)

Except in the event of an emergency, students will not be dismissed between 2:30 p.m. and 3:00 p.m. The office door will be locked from 2:30 p.m. to 3:20 p.m. each day. If you need to pick up your child early from school, you must do it before 2:30 p.m.

Upper School (8th-11th grades)

Except in the event of an emergency, students will not be dismissed between 2:15 p.m. and 2:45 p.m. The office door will be locked from 2:15 to 3:00 each day. If you need to pick up your child early from school, you must do so before 2:15 p.m.

Transportation

Car Riders

Students whose parents bring them to school may be dropped off as early as 7:20 a.m.

Carpool Line: Parents may drop off and pick up students using the carpool line. All cars should follow the published traffic pattern and only drop off and pick up students in the assigned locations. Students should exit their cars from the passenger side, and parents should not leave their cars at pick-up or drop-off. Staff members will be available for students who require assistance. When picking students up during carpool, parents should display their school-provided car tag number prominently and keep it displayed until all students are safely in the car.

Transportation Between Campuses: Students at the Upper School campus (8th-9th grades) involved in extra-curricular activities and/or with siblings at the Lower School may be provided transportation from the Upper School to the Lower School in the afternoons.

Carpools

Parents are encouraged to carpool with other families or help provide transportation to students who need it. School staff will assist parents in finding carpools. Families that carpool together must have each family's designated car tag number.

Lunch

The school will provide lunches for students who qualify for free and reduced lunches. Applications are available in the office. Other students may bring their own lunches or purchase lunch through the online ordering system. Refrigerators and microwaves will not be available for student use.

Students who forget their lunches may have their parents drop off lunch at the front office, or will be offered a Lunchable or brown bag option for \$5.00. Students may not bring sodas or energy drinks to school.

Students and parents at either campus may not utilize UberEATS, Grub-Hub, DoorDash, etc.

Communication

Communication between the school and the families of RA is vital to the success of our students and school. If you have a problem or concern, please reach out to your child's teacher.

The Student Information System Parent Portal, the school website, and the RA Facebook page should be used by parents to get valuable information about RA and their student's progress. Teachers will update the online gradebook at least weekly. RA teachers have made a commitment to be accessible to parents

and students. If you need to contact a teacher, you may email, text, write a note, or call the office and leave a message. Teachers will respond within two business days.

School Closings and Delays

School closings, delays, and early releases due to inclement weather or other situations will be communicated to all parents as soon as possible. Changes in the school schedule will be announced by email, and text messages to RA parents. School closings and delays due to inclement weather will be posted on WFMY News 2. Revolution Academy may not always follow the same inclement weather closings and delays as Guilford County Schools. Parents should look for communications from RA directly.

In the event that RA is not closed or delayed but the parent makes the determination that travel to and from school will be unsafe, the student's absence will be excused with a note from the parent to office@rarhinosk12.com.

Surveys

Once or twice per year, parents will be asked to complete surveys that will give the board and administration valuable information about the culture and performance of the school. While the surveys are anonymous, comments and aggregated results will be shared with the administration, staff members and board members and used to drive decision-making on all levels.

Non-Discrimination

In compliance with federal law, Revolution Academy administers all educational programs, employment activities, and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability, or gender, except where exemption is appropriate and allowed by law.

Grievances

A grievance is a formal written complaint stating that a specific action has violated a school policy, State Board of Education policy, or law/regulation. To file a grievance, the parent or volunteer must submit a letter in writing (email accepted) stating the specific (i) school policy, (ii) State Board of Education policy, or (iii) law that was violated including details of the actions and the place, date and time of the violation. The written grievance should clearly outline the problem and what remedy or solution the party is requesting. The written letter should be submitted to the principal. If the principal is implicated in the grievance, the grievance may be submitted to the Chair or Vice Chair of the Board of Directors or to any other Board member with whom the grievant feels comfortable disclosing the information.

Grievances must be submitted within fifteen (15) days of the act in question.

The principal shall have five (5) business days from the date of receipt of the grievance (for grievances received after 5:00pm, receipt shall be deemed to have occurred on the next business day) to respond

to the grievance in writing. If the party is satisfied with the decision after he or she receives the response from the principal, no further action is required.

If the party is unsatisfied with the decision of the principal, the grievant shall have five (5) business days from the date the decision is delivered to the grievant to appeal the decision to the Board.

Grievances submitted to the Board directly, or appeals of a decision of the principal on a previously submitted grievance, shall be reviewed by the Board of Directors at the next scheduled regular meeting of the Board. In its sole discretion, the Board may conduct an investigation, conduct interviews, or gather additional information regarding the grievance. The individual filing the grievance or appeal may attend the meeting. The Board of Directors will make a decision on how to handle the grievance and what, if any, additional process will be afforded to the matter. The Board will communicate the decision to the individual who filed the grievance within five (5) business days:

- Grievance Review Panel (the "Panel") which will operate in an advisory only capacity
- Final Determination by the Board of Directors

The Panel shall serve in an advisory capacity only and shall not exercise final decision-making authority. Upon receipt of a grievance or appeal, the Chair of the Board shall appoint the Panel within five (5) business days from the receipt of the grievance or appeal (for grievances or appeals received after 5:00pm, receipt shall be deemed to have occurred on the next business day). The Panel shall consist of:

- Two (2) members of the Board of Directors, and
- One (1) non-Board individual, which may include a school administrator not involved in the underlying matter. Panel members must be impartial and free from conflicts of interest. Any individual with prior involvement in the matter shall not serve.

The Panel is authorized and required to review the grievance, appeal, and supporting documentation; conduct fact-finding; request additional information from relevant parties; permit the grievant to appear before the Panel (in person or virtually) within ten (10) business days of the Panel's appointment; and deliberate privately to the extent permitted by law.

The Panel shall not issue a final decision. Instead, it shall prepare a written recommendation for the Board. The Panel shall provide the Board with:

- A summary of the grievance;
- A description of the review process undertaken;
- Findings (as appropriate); and
- A recommended resolution.

The recommendation of the Panel is advisory and non-binding. The full Board of Directors shall make the final determination regarding the grievance which may accept, modify, or decline to follow the recommendation made by the Panel. The Board shall consider the matter at a properly noticed meeting in compliance with North Carolina law. To the extent permitted, the Board may deliberate in closed

session. Any required final action shall be taken in accordance with applicable open meetings requirements.

The Board shall provide a written decision to the individual who filed the grievance within a reasonable time, typically within five (5) business days following the determination of the Board. The Board's decision shall be final.

All participants of the review Panel (if a grievance is submitted to a panel) and the Board, in closed session, shall maintain confidentiality to the extent permitted by law. Student and personnel information shall be handled in accordance with applicable privacy laws, including FERPA and state law. While efforts will be made to protect privacy, the School and the Board will comply with all public records and open meetings requirements. Records of grievances, Panel recommendations, and Board decisions shall be maintained in accordance with applicable record retention policies. Confidential materials shall be securely maintained and access restricted.

Any deadlines set forth in this policy may be reasonably extended by Revolution or the Board, in their sole discretion, for good cause which shall include, but is not limited to: (i) the need for additional information from grievant which has not been timely provided; (ii) scheduling constraints; or (iii) school closures.

Recess/Breaks

Students will be given the opportunity for outdoor, unstructured playtime whenever possible. Students in K-5th grade will have two scheduled recesses per day, and students in 6th-7th grade will have one recess per day. Students should bring appropriate outerwear for the weather. Students at the Upper School (8th-11th grades) will have a daily flex time.

Celebrations

Classroom celebrations are an important part of building a positive, inviting school culture in the Lower School (K-7th grade). To avoid negatively impacting instruction, however, celebrations should be either contained within the time allotted for recess or lunch or held on designated school-wide celebration days, such as the day before vacation breaks. Teachers should plan celebrations by grade level and include parents when practical.

Parents must obtain permission from the classroom teacher for at least a week before sending treats for the class. Due to allergies, all snacks and/or treats must be store-bought and properly labeled. All treats will be left in the office and delivered to the classroom at the designated time.

Health and Safety

Students' health and safety is a priority for RA. All members of the Revolution Academy staff will be trained as first responders by an American Red Cross-certified trainer. Further, all staff members will be trained in the school's emergency response plan.

When medically necessary, medications (over-the-counter or prescription) may be administered by trained school personnel.

School personnel will not administer any medication to students unless they have received a Medication Form properly completed and signed by a parent/guardian, and the medical provider, if needed. The medication must be received in the original container (if a prescribed medication, it must be labeled by the pharmacy). If medication is given on school property, it must be documented in the office. In fairness to those giving the medication and to protect the safety of their child, there will be NO EXCEPTIONS TO THIS POLICY. A new medication form must be filled out each year.

In compliance with North Carolina statutes, Revolution Academy will provide all parents and guardians with information about: Meningococcal meningitis, influenza ("the flu"), cervical cancer, cervical dysplasia, human papillomavirus (HPV), and the vaccines available to prevent diseases.

The Centers for Disease Control and Prevention makes the meningococcal meningitis vaccine available and recommends it for all those ages 11-18. Certain higher-risk populations, such as those with certain medical conditions, are especially urged to get the vaccines. For more information, visit:

<http://www.cdc.gov/meningococcal/about/index.html>

Influenza (the flu) is a contagious respiratory illness caused by influenza viruses. According to the CDC, the best way to prevent the flu is by getting vaccinated each year. The vaccine will protect against the three influenza viruses that research indicates will be most common during the season. For more information, visit: <http://www.cdc.gov/flu/index.htm>

According to the Centers for Disease Control and Prevention, Human papillomavirus (HPV) is thought to be responsible for nearly all cervical dysplasia and cervical cancers. Cervical dysplasia refers to abnormal changes in the cells on the surface of the cervix. Although these changes are not cancer, they can lead to cancer of the cervix if not treated. The HPV vaccine works by preventing the most common types of HPV that cause cervical cancer. For more information, visit:

http://www.cdc.gov/cancer/gynecologic/basic_info/index.htm

Immunizations

Every parent, guardian, person in loco parentis, and person or agency, whether governmental or private, with legal custody of a child shall have the responsibility to ensure that the child has received the required immunizations. The parent or guardian must present proof of required immunizations or a religious exemption on or before the child's first day of attendance.

North Carolina law requires all children in the state to receive certain immunizations. See the NC Department of Health and Human Services for vaccination requirements.

Health Assessments

Students who have not previously been enrolled in a North Carolina public school are required to have a health assessment. Students who have previously been enrolled in a NC public school will have their records transferred from their previous school.

If required, the assessment shall be completed no more than 12 months prior to the date of school entry. A medical provider, or the parent, guardian, or person in loco parentis, must present a completed health assessment transmittal form to the principal on or before the child's first day of attendance. Completion of this form is a requirement to attend Revolution Academy.

Concussion Protocol

Severe head injuries are a serious health risk to students, and the student's best interest will guide all decisions regarding returning the student to normal activities. Parents and students must inform the students' teacher, coach, and principal of any severe head injury or potential severe head injury that a student suffers, whether the injury occurs during the school day or while school is in session.

Students who have been determined to have sustained a concussion will be removed from all learning and play activities until such time as the student has met all of the requirements to be returned to normal activities and/or have a return to learn/play form completed by the medical provider.

RA will appoint a team responsible for identifying a student's return-to-learn or play needs after a concussion. This team may include the student, the student's parent, the principal, a medical professional, or other appropriate designated professional.

Student Expectations

Revolution Academy students will be held to high standards, not only academically but in their conduct. Student expectations will be clearly communicated to students and parents at each grade level orientation, in the student handbook, in the Student Code of Conduct, and at other times throughout the year.

School Property

Students are expected to take good care of the school property assigned to them, including but not limited to textbooks, library books, laptops, calculators, musical instruments, and PE equipment. Students are responsible for all damage to school property assigned to them, except for normal wear and tear, and the school will bill parents for the cost of the damaged property.

Dress Code

Revolution Academy students are expected to dress in proper uniform attire on all school days. Uniforms that are comfortable, modest, durable, and attractive have been chosen. They are designed to limit distractions and help promote an orderly learning environment for all students. The principal and his/her designee reserve the right to prohibit any clothing, hairstyle, or accessories that is found to be disruptive to the learning environment, even if not specifically disallowed by this policy. All Revolution Academy-branded clothing must be purchased exclusively through the approved uniform or spirit wear vendors listed on the school's website. Apparel produced by non-approved vendors or homemade items featuring the Revolution Academy name or logo are not permitted to be worn during the school day or at school-sponsored events.

It is expected that the implementation of this uniform policy with consistency and fidelity will:

- Reduce peer pressure.
- Help break down socioeconomic barriers.
- Lower cost by reducing the number of outfits required.
- Help improve student conduct.
- Assist in the ease and convenience of choosing wardrobe.
- Aid in the recognition of any non-students on campus.
- Help in quick identification of students on field trips.
- Create more serious classroom atmosphere.
- Promote a positive student and school image.
- Develop pride and a sense of belonging.

It is the responsibility of the student and the parent(s) or guardian(s) to ensure compliance with the uniform dress code.

Lower School Uniforms

Tops: Red, white, navy, or gray long or short-sleeved collared shirts with the Revolution Academy logo. Uniform shirts must be purchased or embroidered from one of the school-approved vendors listed on the school website.

Bottoms: Solid navy or khaki shorts, pants, skirts, jumpers, or skorts. Uniform bottoms shall not be athletic style (no sweatpants, cargo pants, athletic shorts, leggings, or joggers). Leggings may be worn under other approved bottoms (leggings worn under skirts should be school colors only). These items may be purchased from anywhere, but must be solid colored, well-fitting, and be no more than 3" above the knee.

Plaid: Plaid jumpers and skirts may be worn if they are the Revolution Academy official plaid items purchased from a school-approved vendor.

Official Uniform: The RA Official Uniform must be worn every Monday. The official uniform consists of khaki bottoms, a navy uniform top (tucked in), black, navy, or white socks, and a brown, navy, or black belt if belt loops are present. Leggings worn under skirts should be school colors only.

Classroom Outerwear: Solid red, white, blue, or gray sweaters, non-hooded sweatshirts, vests, and fleeces may be worn during the school day over a uniform collared shirt. The school logo is not required for classroom outerwear. These items may be purchased anywhere but must not have large or noticeable brand logos on them.

Playground Outerwear: Students are encouraged to wear clothing appropriate to the weather outside of the building. Coats, hats, and gloves may be of any style and color when worn outside the building.

Headgear: No headgear (hats, bandanas, hoodies, etc.) may be worn inside the building. Exceptions will be made for religious or medical reasons and on specific school spirit days.

Shoes: Shoes must completely cover the foot and be secure at all times. Students may not wear sandals, flip-flops, clogs, Crocs, Toe-Shoes, or mules. Heels may not be over 1" high. Socks must be worn at all times.

Spirit Days: On special Spirit Days, students may wear blue jeans (without holes or tears) and official Revolution Academy T-shirts or uniform shirts.

Please put your child's name on all uniform items so they can be returned if found!

During the school year, there will be some designated dress-down days. Students must adhere to the Dress Down Day expectations. If students are out of dress code, parents will be contacted to bring a change of clothes for their child.

Dress Down Day Expectations

Allowed	Not Allowed
Jeans, sweatpants, overalls, joggers	Yoga pants, leggings, cargo pants
Athletic shorts, long (no more than 3" above the knee)	Regular shorts that are no more than 3" above the knee
	Bike shorts, short shorts, pajama bottoms, crop tops, spandex, and body con
T-shirts, striped shirts, multi-colored shirts	Spaghetti straps, crop tops, spandex, body con
Hoodies, colored sweatshirts	Inappropriate language or designs
Crazy socks, colorful shoes	Crocs, sandals, foam runners
Accessories	

Accessories — Lower School

- Hair must be of natural color and a non-distracting style. No fairy hair.
- Earrings are limited to two pairs, stud/huggie hoops in the lobe area only. NO HOOP OR DANGLING EARRINGS. Gauges are not permitted.
- Students may not have any visible body piercings or tattoos.
- Fingernails must be natural and short enough that they do not hinder the student's academic activities, including handwriting and keyboarding.
- Solid Red, white, navy, or gray tights or leggings are permitted to be worn under appropriate skirts, jumpers, or skorts.

Accessories — Upper School

- Hair must be of natural color and a non-distracting style. No fairy hair.
- Earrings are limited to two pairs in the lobe area only. Gauges are not permitted.
- Students may not have any visible body piercings or tattoos.
- Fingernails must be natural and short enough that they do not hinder the student's academic activities, including handwriting and keyboarding.
- Solid Red, white, navy, or gray tights or leggings are permitted under appropriate skirts, jumpers, or skorts.

Friday Dress Code for Upper School: RA students at the Upper School may wear blue jeans (without holes or tears) and an RA spirit wear shirt every Friday.

PE Uniforms for Upper School students: Students must dress out for PE and purchase their PE uniform from RA.

Please put your child's name on all uniform items so they can be returned if found!

Electronic Devices

Students who have completed and signed the Electronic Policy Agreement may bring electronic devices to school. However, students may not access devices during the school day.

Students bring electronic devices to school at their own risk; the school is not responsible for lost or stolen devices. Students may pick up any electronic devices from the office at dismissal. Students participating in PTO- or after-school activities, such as tutoring or dances, may not have electronic devices.

Students found with electronic devices during the school day and/or using them inappropriately at after-school activities will have their devices confiscated, and their parents will be required to pick them up.

Discipline

Effective discipline starts with clear, consistent behavioral expectations. RA's goal is to provide a safe, secure, and quality education. RA will set high behavioral expectations for each student. Teachers will formulate, communicate, and model clear behavioral expectations based on the idea that everyone should show kindness and respect. School-wide behavioral expectations will be displayed throughout the school, discussed during assemblies, and consistently enforced.

When students do not meet behavior expectations, the administration and staff will follow the RA Student Code of Conduct, available on the RA website.

Suspensions and Expulsions

Parents will be notified in writing of any disciplinary action resulting in suspension or expulsion. Every notice of suspension will include an explanation of the student's rights, including the appeal and

grievance processes. The principal may recommend a student who meets the statutory age requirement for expulsion, but the Board will approve all expulsions.

While under suspension (OSS or ISS), students are prohibited from attending any school events or activities on or off campus. Students with two or more suspensions during the school year will not be allowed to participate in EOY parties and/or field trips.

A parent may appeal a suspension or expulsion by submitting a written request for review to the principal within 24 hours of receiving written notification of the action. The principal will either reconsider the discipline or forward the request for review to the Board of Directors. The Board will hold a hearing where the parents and a representative, if desired, will be given a chance to speak as to why the disciplinary action should be changed. The Board of Directors' decision on the request for review will be final.

Technology

Revolution Academy's electronic communications systems ("Communications Systems") includes, but is not limited to, computers, laptops, e-mail, telephones, cellular phones, tablets, text messaging, instant messaging, video conferencing, voice mail, facsimiles, and connection to the Internet and other internal or external networks. All RA owned Communication Systems remain the property of RA.

Students, volunteers, and visitors have no expectation of privacy in any communications made using RA owned equipment and technology. RA uses technology protection measures that protect against Internet access (by both minors and adults) to visual depictions that are harmful to minors. These measures may include, but are not limited to, installing a blocking system to block specific internet sites, setting Internet browsers to block access to adult sites, using a filtering system that will filter all Internet traffic and report potential instances of misuse, and using a spam filter.

Social Media

RA has a fundamental responsibility to ensure that the integrity, safety, and reputation of the school, its employees, and its students are protected. Students are not permitted to use social media on campus or during the school day.

Inappropriate online activity may result in disciplinary action, whether or not the student was on campus or at a school event during the time of the activity.

Instructional Practices

Homework — Lower School

Practice, in various forms, can be an important part of the learning process and a way for students to take responsibility for their education. Homework completion is a school-wide goal that will be continuously measured and used as an indicator of whether or not RA is fulfilling its mission of emphasizing and developing student responsibility. It is the goal that homework should be:

- Relevant
- Purposeful
- Consistent with other classes
- A review of something that has been explicitly taught.
- Corrected upon completion.

All RA students are expected to read nightly.

Homework — Upper School

Upper school homework loads will vary based on course selection. Students are expected to study daily as part of their homework, as test percentages are weighted higher. Students can expect more homework/studying in honors courses.

K-8th Grades Promotion Standards

To be promoted to the next grade level, students must complete the requirements for the preceding grade level.

Parents will be notified when a teacher suspects a student is in danger of not meeting the requirements for promotion to the next grade level. Teachers will work with the parents of struggling students, and students will be offered, or in some circumstances required, to participate in interventions that may include tutoring, mentoring, and summer school.

Students who, after appropriate interventions, still do not meet the requirements for promotion to the next grade level will be retained in their current grade level.

Grades 9th-12th Grades Promotion Standards

Students will be required to meet the Upper School (9-12th grade) promotion requirements:

- Grades 9 to 10 — A minimum of 6 units cumulative must be earned.
- Grades 10 to 11 — A minimum of 12 units cumulative must be earned.
- Grades 11 to 12 — A minimum of 20 units cumulative must be earned.
- Graduation — A minimum of 28 units and successful completion of any other state standards must be earned. (SBoE policy 3420)

*All high school credits earned in middle school (6-8th grade) apply toward the promotion requirements.

*Additional information regarding RA High School can be found in the RA Registration Guide on the RA website.

Upper School Service Learning

Requirements for Upper School Service Learning (9th-12th service hours only):

- Service-Learning Diploma: 200+ approved service hours.
- Service-Learning Exemplary Award: 100-199 approved service hours.
- Service-Learning Honors: 70-99 approved hours of service.

Any hours completed outside of RA, or an RA-sponsored project/event must be pre-approved using the RA High School Service-Learning Approval Request Form. The Approval Request Form is available in the front office.

Make-Up Work

In the event of an absence, it is the student's responsibility to obtain all missed assignments from the appropriate teacher. Classwork and homework missed due to an absence must be made up within three days of returning to school or within the same number of days the student was absent, whichever is longer. Teachers are not required to give assignments before absences but may do so at their discretion.

If a student is absent on the day of a test and the test has been posted for a considerable time before the student's absence, upon returning to school, the student will be expected to take the test.

Grading

Students and parents/guardians are expected and encouraged to check grades anytime by logging into the Student Information System Portal. RA teachers will update grades regularly and in a timely manner.

RA will use a 10-point grading scale to calculate grades.

Letter Grade	Range
A	90-100
B	80-89
C	70-79
D	60-69
F	< 59

Conduct (K-8th grades)

Conduct is included on report cards and is an expectation for receiving Honor Roll. Students receiving N or U will not receive Honor Roll recognition.

- O = Outstanding (Going Beyond Expectations)
- S = Satisfactory (Meeting grade level expectations)
- N = Needs Improvement
- U = Unsatisfactory

Conduct Grades (6th-8th) — Grade Criteria

Grade	Criteria
Outstanding (90-100%, 0-1 demerits)	Exemplary behavior in and out of class; excellent character; respectful at all times; exemplifies the RA Student Creed.
Satisfactory (80-89%, 1-2 demerits)	Minimal behavior issues; shows good decision-making character; shows respect; adheres to the RA Student Creed.
Needs Improvement (70-79%, 2-3 demerits and/or detention)	Requires class redirection often; some behavior concerns outside of class; shows disrespect at times; sometimes neglects the RA Student Creed.
Unsatisfactory	Has received 1 or more detentions and/or additional disciplinary action from administration (ISS, OSS, etc.) per the student code of conduct; requires frequent class redirects; consistent misbehavior outside of class; fails to comply with the RA Student Creed.

Grade determination is based on a student meeting the majority of the qualifications in the category.

Report Cards

At the end of each quarter, report cards will be available through the Student Information System Parent Portal.

Teachers who are having trouble with behavior expectations, completing their work, or performing at grade level will inform parents/guardians immediately. Teachers will work with parents to support struggling students. The support plan may include:

- Tutoring
- Modifications in assignments
- Attendance at the RA summer program
- Classroom supports
- Behavior supports
- Referral to the SST

Accelerated Math Program (AMP)

This year, our AMP program is being restructured as we implement a new math curriculum that offers an accelerated option for students at the middle school grade levels.

Testing

As a North Carolina Public School, RA is required to administer all tests and assessments mandated by the State Board of Education. All RA students are expected to participate in the appropriate state assessments.

Awards and Distinctions

- A Honor Roll — awarded to students who have earned A's for each subject for the quarter.
- A/B Honor Roll — awarded to students who have earned A's and B's for each subject for the quarter.
- Principal's Award — awarded to students who have earned all A's for the entire year.
- Voluntary Service Award — awarded to middle and high school students who complete 50 hours or more of voluntary community service during the year.

Field Trips

In general, field trips will have a curricular connection and be appropriate for the students' age/grade. Depending on the trip, parent volunteers may be asked to drive and chaperone. Parents who are not designated chaperones, siblings, and additional friends will not be allowed to attend field trips. Students will be expected to maintain the same behavior expectations off campus as they do on campus. Any exceptions to the student uniform will be communicated to the parents and students before the trip.

Parents, Visitors, and Volunteers

It is our goal to make all our guests feel welcome. Parents, visitors, and volunteers are expected to obey all policies and procedures and comply with staff directives while on the RA campus or while attending any RA events. Parents and visitors who fail to follow expectations may lose the privilege of visiting the school or participating in school events. Parents and visitors are also expected to dress appropriately - no graphic t-shirts, tank tops, short shorts, etc.

Parents and visitors must check in at the front office using the check-in system. A driver's license or government-issued ID is required at check-in.

Parents of RA students will be required to actively participate in their child's education. They will be expected to communicate with teachers and school staff in a timely manner.

Parents are also encouraged to reach out to their child's teacher, the office staff, or the administration if they have any concerns about their child.

Visitors

Visitors must check in at the front office with a valid driver's license, stay in the area necessary for their visit, and always wear an ID sticker while on campus. Visitors will not be alone with students and may require an escort.

While on campus, visitors must conduct themselves in an orderly fashion so as not to disrupt the educational environment for students, teachers, and other staff. Visitors must abide by school policies and procedures and follow the school staff's directions. Visitors are not permitted to enter a classroom unannounced during school hours, as this disrupts normal routine and instruction.

Volunteers

Volunteers are an integral part of the school's mission. Prior to volunteering, school volunteers must apply and pass a criminal background check. Volunteers must also check in at the front office and wear an ID badge the entire time they are on campus.

Commitment to RA

While collaboration, diversity of thought, and stakeholder input are highly valued at RA, the board and the administration are committed to preserving the mission, core values, guiding principles, and vision of Revolution Academy. To that end, some important directives will not be compromised. To be an effective part of the RA team, volunteers should be aligned and committed to the RA vision and agree to comply with the non-negotiable directives:

- Challenging Academic Program
- Parental Partnerships
- Character Education
- Student Responsibility

Background Checks

A criminal background check will be performed on all RA volunteers who may supervise students. A motor vehicle report will be performed for all drivers. All information will be kept confidential and will be stored in a safe and secure manner. Identifying information, such as date of birth and the first 5 numbers of social security numbers, will be removed from stored information once reports are filed.

Reports will be reviewed by an administrator. Any individual whose report comes back without flagged orders will be eligible to volunteer to supervise students; this may include, but is not limited to, supervising in the classroom, on field trips, or as a driver. Any individual report that has flagged orders will be further reviewed by a designated RA administrator. The following criteria will be followed:

Classroom Volunteers

No individual shall be allowed to supervise RA students if any of the following are found and confirmed in a background report:

- Any sexually related convictions.
- Any Weapon Conviction in the last 10 years.
- Assault or bodily harm to another individual conviction in the last 10 years.
- Drug or Drug Paraphernalia conviction in the last 10 years.

- Any conviction related to distributing alcohol or drugs to a minor in the last 10 years.
- Any conviction of contributing to the delinquency of a minor in the last 10 years.
- 3 or more criminal convictions within the last 3 years.

Drivers

No individual shall be allowed to drive RA students to field trips, athletic events, or other extracurricular activities if any of the following items are found and confirmed in a background report:

- Any of the items found in the section for classroom volunteers.
- Any Drug Convictions in the last 10 years.
- Any Alcohol Convictions in the last 10 years.
- Any loss of driver's license in the last 5 years.
- Any jail time for motor vehicle related conviction in the last 5 years.
- 3 or more speeding or other moving violations within the last 3 years.

All drivers must show valid NC Insurance identification and valid NC driver's license to the designated RA staff member on the day of the event.

All individuals may request a copy of their background report. Questions and disputes of information may be made to the RA principal. The RA Board of Directors and principal reserve the right to limit volunteer privileges to any individuals at their discretion whether or not their background checks return the flagged items listed in this policy. Drivers are expected to refrain from using any tobacco products (including vapes) in the presence of RA students.

Confidentiality of Information

The school is engaged in providing a service that requires a strict code of confidentiality of information. Any volunteer who compromises any information regarding a student, staff member, contractor, or parent may be subject to loss of volunteer privileges.

Contact Information

Name	Role	Email
Michele Harris	Principal	mharris@rarhinosk12.com
Jaime Gaulden	Assistant Principal - Grades K-5th	jgaulden@rarhinosk12.com
Christina Harwell	Assistant Principal - Grades 6th-8th	charwell@rarhinosk12.com
Adrienne Hurley-Hughes	Assistant Principal - Grades 9th-12th	ahurleyhughes@rarhinosk12.com
Chelsea Dudley	Director of EC and Student Academic Support	cdudley@rarhinosk12.com

Name	Role	Email
Robin Helms	Director of Operations	rhelms@rarhinosk12.com

Revolution Academy

3800 Oak Ridge Rd., Summerfield, NC 27358

Phone: 336-203-3690 (Lower School) · 336-485-4441 (Upper School)

Fax: 336-369-8982

Email: office@rarhinosk12.com

The Four New Norms — To Free the Anxious Generation

In *The Anxious Generation*, Jonathan Haidt lays out four reforms or "new norms" that would provide a foundation upon which a healthier kind of childhood could be forged for the digital age. He hopes that these new norms will reverse the two big (well-intentioned) mistakes we've made: overprotecting children in the real world (where they need to learn from vast quantities of independent real-world experience) and under-protecting them online (where many are being severely harmed, especially during their vulnerable years of early puberty). It is often hard for one family to swim against the tide of ever-increasing screen time, but if we act together we turn the tide.

1. No smartphones before high school

Parents should delay children's entry into round-the-clock internet access by giving only basic phones (phones with limited apps and no internet browser) before 9th grade (roughly age 14).

2. No social media before 16

Let kids get through the most vulnerable period of brain development before connecting them to a firehose of social comparison and algorithmically chosen influencers.

3. Phone-free schools

In all schools from elementary through high school, students should store their phones, smartwatches, and any other personal devices that can send or receive texts in phone lockers or locked pouches during the school day to free up their attention.

4. More independence, free play, and responsibility in the real world

That's the way children naturally develop social skills, overcome anxiety, and become self-governing young adults.

Learn more about how to enact these new norms at anxiousgeneration.com

Acknowledgment

Child's Name: _____ Grade: _____

Parent's Name (printed): _____

Parent's Signature: _____ Date: _____

Revolution Academy Code of Conduct

I. Purpose and Description of the Revolution Academy Code of Conduct

Revolution Academy is committed to giving every student the opportunity to reach his or her full potential by providing a rigorous academic program, character education, and meaningful parental participation. To fulfill this mission, it is important that we provide a positive, safe, and orderly environment for our students, staff, and families. Revolution Academy believes that a common and consistently applied code of conduct is a critical tool in building that environment. It reflects what the school believes to be reasonable expectations of conduct for all members of our student body.

The importance of a code of conduct is reinforced in North Carolina state law (G.S. 115C-288) stating, "The principal shall have the authority to exercise discipline over the pupils of the school under policies adopted by the local board of education in accordance with G.S. 115C-390.11 through G.S. 115C-390.12."

Revolution Academy's code of conduct identifies those behaviors that are detrimental to our goal of a positive, safe, and orderly environment. Specifically, it identifies behaviors which interfere with the learning process or disrupts the educational environment for any student at any time. The identified consequences are designed to deter students from engaging in behavior which are counter to the school's mission, and, in the event that violations do occur, discourages students from committing further violations.

The code of conduct is divided into five classes of violations. The classes are groupings of violations of similar severity. Each class of violations, because of their similarity, contain comparable consequences. While these consequences reflect what Revolution Academy believes to be fair and reasonable for that class of violations, the school also recognizes that there are times where there are mitigating or aggravating factors which may result in a change in consequences. The principal or their designees have the authority to assign any alternate reasonable consequence based on either mitigating or aggravating factors. Finally, engaging repeatedly in behaviors in any single class of violations will result in consequences from a higher class. This is intended to reinforce the importance of learning from mistakes.

The Code of Student Conduct prohibits discrimination based on an individual's protected classification under federal law, including antisemitism as defined in G.S. 12-3.2

II. General Information

The information contained in this section is designed to address common questions and confusions regarding the code of conduct. Providing further clarification on these issues will help parents and students successfully navigate the requirements of the Revolution Academy Code of Conduct.

The Code of Conduct applies to all students at any time they are present on school campus, at any school event, or during any school sponsored activity, including school events or activities that are held off campus. Additionally, it applies to students at any time whose behavior interferes with the learning

process or disrupts the educational environment. Certain rules apply specifically to different grade levels. If that is the case, it is noted in the violation. Otherwise, the violations apply to all students.

Administration will follow investigatory procedures and make a reasonable attempt to contact parents after it has been concluded that a violation has occurred. During the investigation, students will be interviewed to determine what may have occurred. A student will be notified of the consequence of a violation if notification of the student does not pose a risk to the safety and security of other individuals on campus.

If a student is suspended out of school, the student may not be present on the campus of Revolution Academy, at any school function, or at any school sponsored event, whether off or on campus, without the permission of school administration.

Unfortunately, during the school year conflict will arise between students. It is the expectation of Revolution Academy that students will not settle conflict through physical altercation. If there is a fight between two students, both students will be held accountable for the incident. If a student is attempting to engage another student in a fight, it is our expectation that the other student will make every reasonable attempt to walk away and notify a school employee.

Lockers, desks, school issued technology, and other school property always remain the property of the school and are subject to search at the discretion of the school principal or their designee.

Corporal punishment is not permitted at Revolution Academy, but there may be times when school employees need to use reasonable force to control behavior or to remove a person from the scene. These situations include:

- To quell a disturbance threatening injury to others.
- To obtain possession of weapons or other dangerous objects on the person or within the control of a student.
- For self-defense.
- For the protection of persons or property.
- To maintain order on school property, in the classroom, or at a school related activity on or off school property.

III. Definitions

365 Day Suspension — This is out of school suspension for 365 calendar days. It is the maximum allowed by North Carolina law.

After School Detention — This consequence is a period of :30 - :45 minutes of supervised study after the conclusion of the school dismissal.

Aggravating Factors — Facts of a discipline incident which suggest consequences beyond what is recommended in the Code of Conduct. These are determined by the school principal or their designee, and may include, but are not limited to, repeated violations, lying or refusing to cooperate with school

officials in an investigation, severity of any injury sustained during the incident, and imminent danger to self or others.

Exclusion — This consequence prohibits a student from continuing to attend Revolution Academy, although the student may attend another school.

Expulsion — Is the permanent termination of the student-school relationship. This applies only to students 14 years of age or older whose continued presence constitutes a clear threat to the safety of other students or school staff. Students considered for expulsion are entitled to a hearing before the School's Board of Directors as set forth in North Carolina statutes.

Long-Term Suspension — This is an out of school suspension lasting greater than 10 consecutive days, but less than 365 days.

In-School Suspension — This consequence is an alternate to a student's suspension out of school. It is the supervised removal of a student from educational activities to another location on school property.

Short-Term Suspension — An out of school suspension lasting fewer than 10 consecutive days.

Mitigating Factors — Facts of a disciplinary incident which suggest consequences that are less severe than what is recommended in the Code of Conduct. These may include, but are not limited to, self-defense, provocation, student record, and other factors identified by the school principal or their designee.

Out of School Suspension — This consequence is the prohibition of a student from being on school campus, at school events, or participating in school functions, whether on or off campus.

High School (9th-11th) — If a student receives 3 demerits in a quarter, they will be assigned an after-school detention. If the student does not attend their scheduled detention or alert Mrs. Hurley-Hughes prior to their assigned detention, they will receive ISS the following school day. Upon receiving additional demerits in the same quarter, students will face further consequences.

IV. Code of Conduct

Class 1

Violations Include	Disciplinary Measures
1. Disobeying any teacher established classroom rules. 2. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	In-Class disciplinary measures. Conference with an Administrator (may include, but not limited to, teacher assigned consequences and parent contact).

Class 2

Violations Include	Disciplinary Measures
1. Repeated violations of Class 1. 2. Being late for the start of the day or for the beginning of classes. 3. Unauthorized use of a cell phone or electronic device on school grounds (during the instructional day, on campus after school events). 4. Being absent from class without permission. 5. Being out of dress code at any time not authorized by school administration. 6. Being in possession of any personal item which distracts from teaching and learning in the classroom. 7. Minor incidents of hitting, shoving, kicking, horseplay, etc. which do not result in physical harm. 8. An elementary or middle school student threatening another student or staff member in a way that is unrealistic, vague, or poses minimal risk. 9. Lying to school personnel. 10. Cheating on school tests, quizzes, or other school assignments. Students will receive a 0 on test, quiz, or assignment. 11. Plagiarizing school assignments. 12. Inappropriate display of affection. 13. Disrespectful words or actions. 14. Vandalism/Graffiti of school property. 15. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	After School Detention. 1 Day of ISS, reduced grade of 0 on assignment.
1. Repeated violations of above category.	2-3 Days ISS.

Class 3

Violations Include	Disciplinary Measures
1. Repeated violations of Classes 1-2 violations. 2. Possession of prescription or non-prescription medications on one's person without permission from school administration. 3. Altering any official school document, including report cards, transcripts, and notes from teachers. 4. Failing to comply with directives provided by school personnel. 5. Addressing staff members disrespectfully.	1-3 days of OSS.

Violations Include	Disciplinary Measures
6. Using obscene, offensive, or derogatory language or pictures in reference to a staff member while on school property or during school functions. 7. Using obscene, offensive, or derogatory language or pictures in reference to a student while on school property or during school functions. 8. A student threatening another student or staff member in a way that is unrealistic, vague, or poses minimal risk. 9. Acting in a way that either causes or has the potential to cause harm to oneself or others. 10. An RA student stealing or taking without permission any possession of a student or staff member. 11. Being in possession of property stolen from a student or staff member. 12. Bullying in elementary, middle, or high school. 13. Fighting or physical aggression. 14. Inappropriate use of technology. 15. Destruction of school property. 16. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	
1. Repeated violations of above category. 2. A student stealing or taking any possession of a student or staff member without permission. 3. Directing offensive, obscene, or derogatory language toward staff members. 4. Directing offensive, obscene, or derogatory language toward other students. 5. Threatening another student or school employee in a way that is direct, the result of forethought, and can be carried out. While possible, it may not be realistic. 6. Fighting. 7. Gambling for money on school property. 8. Possession of a lighter or matches. 9. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	4-5 Days OSS.

Class 4

Violations Include	Disciplinary Measures
1. Repeated violations of any of the above category. 2. Trespassing on school property after hours without proper authorization. 3. Use or possession of tobacco, CBD, alcohol, and/or illegal substances while on the school campus, at school events, or during a school-sponsored activity. 4. Possession of offensive, obscene, or derogatory pictures, including electronically, while on school campus, participating in school events, during school sponsored activities, or on a school device. 5. Intentional unnecessary activation of a fire alarm. 6. The following offense reportable to law enforcement: possession or consumption of alcohol while on school campus, at school events, or during a school sponsored activity. 7. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	10 Days OSS with possible recommendation for exclusion.

Class 5

Violations Include	Disciplinary Measures
1. Repeated violations of any of the above categories. 2. Sharing or posting offensive, obscene, or derogatory pictures, including online, of students, school employees, or volunteers, without permission at any time which interferes with the learning process or disrupts the educational environment. 3. Using force or violence to take, or attempt to take, someone's property. 4. Inciting or engaging in behavior which either results in or is intended to result in widespread disruption to the educational process. 5. Participating in lewd, illegal, or sexual acts while on school campus, attending school events, or during school functions. 6. A logical, specific, and realistic threat of serious violence to a student or school employee. 7. Assault on a student. 8. The following offenses reportable to law enforcement: assault resulting in serious injury; assault involving use of a weapon; assault on school officials, employees, and volunteers; making bomb threats or engaging in bomb hoaxes; willfully burning a school building; unlawful, underage sales, purchase, or provision of alcoholic beverages; possession of a controlled substance in violation of law;	10 days suspension with recommendation for exclusion.

Violations Include	Disciplinary Measures
possession of a weapon; robbery with dangerous weapon; sexual offense. 9. Any other offense that the Principal and his/her designee deems to warrant this level of punishment.	
1. The following offenses are reportable to law enforcement: homicide; kidnapping; possession of a firearm; rape; sexual assault; taking indecent liberties with a minor.	365 Day Suspension. 10-day suspension with a recommendation for a long-term suspension. Exclusion. Expulsion.

V. Disciplinary Process

Upon receiving a report of a potential occurrence of any of the above violations, school administration will begin an investigation. An investigation may include interviewing witnesses, reviewing camera footage, speaking with staff members, and a search of a student, a student's locker, or a student's belongings. Refusal to permit the search will result in the assignment of consequences that are commensurate with the suspected violation. Administration will speak with the student and give the student an opportunity to deny or explain the violation.

Upon completion of the investigation, school administration will determine if the preponderance of the evidence weighs in favor of the violation occurring. This means that it is more likely than not that the student committed the violation. If that is the conclusion, the student will be notified of the consequence of the violation if notification of the student does not pose a risk to the safety and security of other individuals on campus. If the violation is an offense which requires a report to law enforcement, the appropriate agency will be notified.

The school administrator will make a reasonable attempt to contact the student's parent or guardian by telephone to communicate the results of the investigation and the assigned consequences. The Administration shall also notify the parent or guardian in writing that the student has been suspended from school. The administrator shall provide a description of the incident or incidents that resulted in the suspension and may offer the opportunity for an immediate informal conference with the principal.

If a student is determined to have committed a violation for which the possible consequence is exclusion or long-term suspension, the school principal will follow the procedures outlined in the section below.

VI. Long-Term Suspension and Exclusion Procedures

If a designated administrator determines that an infraction falls into the category for which a long-term suspension and/or exclusion is appropriate, they will notify the principal of a recommendation for long-term suspension or exclusion. The principal will also notify the parent or guardian in writing of this recommendation within two school days. The notification will include the time, date, and location for a hearing with the principal. The parent or guardian must notify the principal at least two days in advance

of the hearing if they are bringing an advocate to the meeting, and of the advocate's role (for example, legal representation). At the conclusion of the hearing, the director will determine if the principal's recommendation for long-term suspension or exclusion should be upheld, modified, or overturned.

Suppose the parent or guardian either refuses the hearing or fails to attend the hearing. In that case, the principal will make the determination on whether to uphold the recommendation of long-term suspension.

If the student is assigned a long-term suspension, the parent or guardian has two school days to appeal the decision to a panel of the board of directors. This request must be submitted in writing to the school director. The school will follow the requirements set forth in North Carolina's General Statutes for any such appeal and hearing.

VII. Discipline of Students with Disabilities

The obligation and the responsibility to attend school regularly and to comply with the school's code of conduct applies to all students. When appropriate, a principal or designee may discipline a student with a disability who has not complied with the school's code of conduct. Exceptional Children's education services will be provided to a student with a disability if the student has been removed from school for more than ten school days. If a student with a disability is removed for less than ten cumulative days, educational services will be provided only if such services are provided to students without disabilities who have been similarly removed. The school will follow all applicable state and federal laws when disciplining students with disabilities.